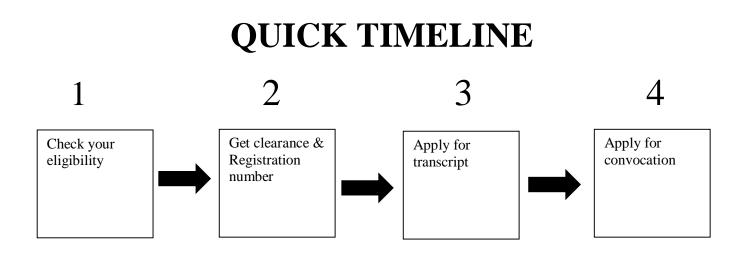
## **RIPHAH 19th CONVOCATION**

## 23-24 NOVEMBER 2024 REGISTRATION PROCEDURE

Check your Eligibility for Convocation	<ol> <li>You are graduated by completing all the courses</li> <li>Your result is displayed and completed on result extract</li> <li>Your dues are cleared</li> <li>You have received your transcript</li> </ol>
Clearance & University Registration number Last date to Apply 10 August 2024	<ol> <li>Download clearance form (Link)</li> <li>Visit the Following Office &amp; get clearance <u>signature</u> from each office;         <ol> <li>Library (for Books clearance)</li> <li>SSD (for ID card, Car sticker &amp; Sports Items)</li> <li>Coordination Office (for result matters, registration</li> </ol></li></ol>
PROCESSINGTIME Clearance: Signatures will be done on spot at each	number &department related matters)         (iv)       Laboratories (If required)         NOTE: If you don't have <u>University Registration Number</u> download the form and submit it to coordination office,         (i)       Registration form (Link)
office Registration number: After Submission of all documents, it took 2 days to get registration number	<ul> <li>(ii) Attachments</li> <li>HSSC Certificate</li> <li>HSSC Mark sheet</li> <li>SSC Certificate</li> <li>SSC Mark sheet</li> <li>SSC Mark sheet</li> <li>CNIC</li> <li>Domicile</li> <li>4 recent passport size photographs</li> <li>* BA/BSc, MA/MSc, MS/M.Phil.</li> <li>Degrees &amp; Transcript for post graduate students with HEC attestation</li> </ul>

	1. Transcript is mandatory for the convocation
Transcript Application	2. Download the application form for transcript (Link)
Processing time 7 to 15 days	3. Fill the transcript request form and attach the following
	(i) Duly signed Clearance Form
Last date to apply	(ii) CNIC
20 August 2024	(iii) SSC Certificate
20 mugust 2021	(iv) Result Extract Submit Transcript request form along all the attachments at SSD
Convocation Registration	1. Go to the link for <u>Online Form</u> and complete the registration for convocation
Last Date	2. Submit fee for your guest entry. 2 guests are allowed to undergrad student and only 1 to grad student. (Fee: 1000/each guest)
10 September 2024	3. Upload Final transcript & Recent Photograph at the specified area in the form.
	4. Check mark on undertaking at the end of the form
	5. Submission Done.



Email us in case of any confusion, query, or question: <u>Convocation2024@riphah.edu.pk</u> Date of Issuance: 30 July 2024